

Nancy S. Mikeska, Director



Chuck Purvis, Certified Building Official

CITY OF CONROE
COMMUNITY DEVELOPMENT

(936) 522-3610

APPLICATION FOR MANUFACTURED HOME PERMIT

Date: _____ Floodplain: Yes No Permit Application#: _____ Permit Fee: \$25.00

Applicant Name: _____ Phone: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

MANUFACTURED HOME INFORMATION

(Check One)

Replacement

Existing Sticker Number _____

Existing Location _____

Date Removed _____

Date Utilities Disconnected _____

Manufactured Home Park _____

Recorded Manufactured Home Subdivision

Defacto Area _____

Make: _____ Model: _____ Year of Mfg. _____

HUD Label Number (Each Section) 1. _____ 2. _____ 3. _____

Location/Legal Description: _____

Space # _____ Lot: _____ Blk: _____

Name of Subdivision/Park/Address: _____

COMPLIANCE REGULATIONS

This permit is null and void if the Manufactured Home Park does not keep its Certificate of Occupancy valid. This permit is issued provided that the manufactured home is installed in accordance with all applicable federal, state, and city regulations, including, but not limited to the following:

- No manufactured home permit shall be issued in the Floodplain/Floodway.
- No permit shall be issued for a manufactured home (made before June 15, 1976) unless it is already in the City and is to be placed in a previously approved Manufactured Home Subdivision/Park.
- No permit will be issued for a Manufactured Home on a lot outside a Manufactured Home Subdivision/Park, except for a replacement of a legally permitted existing Manufactured Home. Said replacement must occur within 45 days of removal.
- A 200 cubic foot minimum accessory building must be installed along with the Manufactured Home in all Manufactured Home Subdivision, Defacto Area, and City Council approved Manufactured Homes.
- Skirting must be installed on all Manufactured Homes in Manufactured Home Subdivisions, Defacto Area, and City Council approved Manufactured Homes.
- A Water and Sewer Tap application must be completed and paid for all Manufactured Homes in Manufactured Home Subdivisions, Defacto Area, and City Council approved Manufactured Homes.
- A driveway permit application must be completed and approved for all Manufactured Homes in Manufactured Home Subdivisions, Defacto Area, and City Council approved Manufactured Homes. This driveway must be installed per permit requirements and be concrete or asphalt before final approval of occupancy.
- No electricity, water service, gas or occupancy will be allowed until all of the above items have been completed and passed City Inspection.
- *The Manufactured Home must be inspected by a HUD Certified inspector, report provided, prior to moving it into the City.*

I, _____, have read and understand that the above items must be met before electricity, water, gas or occupancy is allowed for the said location.

Signature of Applicant

300 West Davis, Conroe, Texas 77301