

Nancy S. Mikeska, Director

Chuck Purvis, Certified Building Official



CITY OF CONROE
COMMUNITY DEVELOPMENT
(936) 522-3610

SWIMMING POOL PERMIT APPLICATION

All pool construction shall conform to all applicable State laws and City of Conroe adopted codes. Application for permit shall be submitted to permit department or may be emailed to permits@cityofconroe.org.

- Please allow up to 10 working days for the application to be processed.
- Permit fees may be found in Appendix A of the Conroe Code of Ordinances.
- Each application for permit shall be accompanied by two sets of drawings. The drawings shall contain all of the applicable information on the checklist below.

SWIMMING POOL PLAN SUBMITTAL CHECKLIST

| PLEASE CHECK YES OR NO IF FEATURES ARE PRESENT OR NOT. ANY PRESENT FEATURES AND REQUIRED ITEMS MUST BE SHOWN ON THE PLANS. | REQ'D | YES | NO |
|--|-------|--------------------------|--------------------------|
| 1. Plot Plan of proposed & existing structures. Show pool, fence, pool equipment, easements, setbacks, electrical panel location & any overhead electric lines. | X | <input type="checkbox"/> | |
| 2. Show all existing utilities: Water, sewer, gas, electric, etc. | X | <input type="checkbox"/> | |
| 3. Provide details on self-latching gates and required barrier fencing. 4. | X | <input type="checkbox"/> | |
| 5. Will there be any exterior doors from a house or business that directly accesses the pool area? If so, provide note on plans to supply alarm as required by code. | | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Will there be a backwash filter system? If so, a separate plumbing permit will be required. | | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Will there be a pool fill water line? If so, a separate plumbing permit will be required. | | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Will the pool encroach into the 45° bearing plane of a foundation of an adjacent building? If so, provide engineered pool design. | | <input type="checkbox"/> | <input type="checkbox"/> |

300 West Davis, Conroe, Texas 77301

Project Location

911 Assigned address:

Subdivision:

Lot:

Blk:

Sec:

Owner or Owner's Agent Information

Name:

Phone:

Fax:

Address:

Email:

Contractor Information

Name:

Phone:

Fax:

Address:

Email:

Architect Information

Name:

Phone:

Fax:

Address:

Email:

The undersigned [] Owner / [] Agent / [] Contractor of this building, has read all of the information contained in this application, agrees to conform to all applicable laws of the jurisdiction, and certifies that the information provided herein is true and correct.

Signature of Applicant

Application Date

Phone

Printed Name

Contract Email

How do you prefer to receive correspondence?

Mail

Fax

Email

Pick-Up

Office Use Only

Received By:

Approved By:

