

Nancy S. Mikeska, Director

Chuck Purvis, Certified Building Official



CITY OF CONROE
COMMUNITY DEVELOPMENT
(936) 522-3610

Water and Sewer Tap Application

Applicant and Project Information

Name:	Phone:	Date:
Email:		
Billing Address:		
Tap Location Address:		
<input type="checkbox"/> New Construction <input type="checkbox"/> Existing Structure With New Taps Req'd <input type="checkbox"/> Existing Structure Without Previous Service		

Type of Tap (Check all that apply)	Tap Size (Check all that apply)	Remarks (Qty, Type, Notes, Etc.)
<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Irrigation <input type="checkbox"/> Estimate Only <input type="checkbox"/> Fire <input type="checkbox"/> Other	Water: <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 2" <input type="checkbox"/> 4" <input type="checkbox"/> 6" <input type="checkbox"/> 8" Sewer: <input type="checkbox"/> 4" <input type="checkbox"/> 6" <input type="checkbox"/> 8"	

Please read the following notes before signing this application:

- The tap fees must be paid, and you must activate an account with Utility Billing before a work order will be generated.
- Please allow a minimum of 10 working days to complete the work once the work order has been generated.
- Please allow a minimum of 5 working days for tap fees to be quoted.
- These fees will be estimated to the best of our ability. Applicant shall be responsible for all actual charges.
- A plumbing, and/or irrigation, and/or fire suppression permit must be obtained.
- If a TXDOT permit or main line extension is required, please allow 6 to 8 weeks for processing.
- For new developments, the project engineer of record shall be responsible for obtaining any required TXDOT permits.
- All commercial businesses must complete the "Non-Residential Sewer Application" in conjunction with this application.
- Application will be processed in approximately 5 working days.

Applicant's Signature

Office Use Only

Water Main Size:			Sewer Main Size:		
Description	Tap Size	Price	Description	Tap Size	Price
Short tap, Long tap		\$	Short tap, Long tap		\$
Short tap, Long tap		\$	Short tap, Long tap		\$
Short tap, Long tap		\$	Extension		\$
Meter Only		\$	Manhole		\$
Extension		\$	Other		\$
Relocate		\$	Other		\$
Other		\$	Other		\$
Total water tap Estimated charge:		\$	Total sewer tap estimated charge:		\$

Total water and sewer estimated charges: \$0.00
<input type="checkbox"/> TXDOT Permit Required <input type="checkbox"/> Engineered design required

IF TXDOT PERMIT OR ENGINEERED DESIGN IS REQUIRED, PLEASE FORWARD A COPY OF THIS APPLICATION AND A WORKORDER TO ENGINEERING

Additional Notes: _____

Prepared By: _____ Date: _____ Approved By: _____ Date: _____

300 West Davis, Conroe, Texas 77301