



CITY OF CONROE
COMMUNITY DEVELOPMENT

(936) 522-3610

Water & Sewer Tap Information

- Persons desiring to connect to City utilities shall first complete the Water and Sewer Tap Application and submit it to the permit Department for processing.
- A standard residential connection is a ¾" water tap and a 4" sewer tap although larger taps may be required under certain circumstances.
- Commercial connections are not standard. Each business/commercial operation is unique and the water and sewer requirements should be based on the particular need. Commercial establishments must also complete the Non-residential Sewer Application.
- Outside of the City Limits, water and/or sewer may or may not be available. Persons desiring to connect to City utilities outside of the City Limits where water and/or sewer is available, must submit a letter requesting voluntary annexation. If the City does not wish to, or is unable to annex, then your request for City utilities may be placed on the City Council agenda for discussion. Utility rates outside of the City Limits are double that of inside City rates.
- Service to tracts of land that are to be subdivided and/or are for commercial use must be investigated by the Owner's Engineer if the water and/or sewer lines are not covering the entire frontage of the property.

Once the application is submitted:

- 1) Please allow a minimum of 5 working days for City staff to process the application.
- 2) City staff will evaluate the proposed service location to determine the tap fees.
- 3) Tap fees are in most cases determined by our standard fee schedule. Certain cases will require the fees to be estimated. The applicant shall be responsible for all actual charges.
- 4) On commercial applications, the Non-residential Sewer Application will be forwarded to the treatment plant coordinator for review and approval of the establishments operations.
- 5) Taps within a TXDOT Right of Way will require a TXDOT permit. For new developments, the project engineer of record shall be responsible for obtaining the TXDOT permit.
- 6) After all approvals have been made, the applicant will be notified of the required tap fees.
- 7) Once the tap fees have been calculated, the applicant must proceed to the Utility Billing department to activate an account.
- 8) A minimum of ten (10) working days is required for completion of a tap once the tap fees have been paid. Completion time may vary depending on the project location and size.

Note: Taps will NOT be constructed until an account has been activated with Utility Billing

300 West Davis, Conroe, Texas 77301

Water Tap Fees

Tap Size	Short		Long		Meter Only
	W/O Meter	W/ Meter	W/O Meter	W/ Meter	
¾" (Residential)	N/A	\$565	N/A	\$1,005	\$290
1"	N/A	\$630	N/A	\$1,110	\$310
2"	N/A	\$1,310	N/A	\$2,070	\$660
4"	\$1,800 *(2)	ESTIMATED	\$3,150 *(2)	ESTIMATED	ESTIMATED
6"	\$2,100	ESTIMATED	\$3,600	ESTIMATED	ESTIMATED
8"	\$3,000	ESTIMATED	\$4,500	ESTIMATED	ESTIMATED

*(1) These fees represent estimates based upon normal installation. Actual cost may vary.

- Applicant shall be responsible for all actual costs.
- Split tap up to two (2) inch shall have a charge of \$150.00.
- Minor highway crossing (2-3 lanes maximum) shall have an additional charge of \$400.00.
- Lines with more than 8 feet of cover shall have an additional charge of \$250.00.
- Relocating a 3/4" thru 2" meter up to 15 feet shall have a charge of \$300.00.
- Relocating a meter greater than 2" or relocating more than 15 feet shall be based on actual cost.
- Raising or adjusting existing 3/4" thru 2" meters shall have a charge of \$50.00
- Raising or adjusting existing meters greater than 2" shall be based on actual cost.
- To locate an existing tap shall be a charge of \$150.00 - non-refundable.
- A short tap where asphalt or concrete has to be removed shall have an additional charge of \$150.00
- The City will construct the tap, short or long, to the edge of the right-of-way or the easement line.
- The City shall not construct water and sewer lines on private property.
- Taps as shown on approved Engineering plans may be installed with new waterline construction by contractors. In which case, separate application and payment for meters shall be made to the City.
- All deposits must be paid to the Utility Billing Department.
- Any long service on a major highway has to be estimated.

*(2) A connection for a fire main shall be a minimum of six (6) inches unless otherwise approved by the Fire Marshal.

SPLIT TAP: A single tap, yoked into two leads to serve two separate structures.

SHORT TAP: A tap to serve a structure on the same side of the street where the utility line is located a maximum of ten (10) feet in the pavement.

LONG TAP: A tap to serve a structure on the opposite side of the street where the utility line is located or where the utility line is more than ten (10) feet in the roadbed shall be considered a long tap.

Sewer Tap Fees

Size	Short	Long	
		In Paved Streets	No Paving
4"	\$380	\$650	\$500
6"	\$410	\$680	\$530
Manhole	Will be estimated based on depth		

* (1)

- These fees represent estimates based upon normal installation. Actual cost may vary. Applicant shall be responsible for all actual costs.
- Minor highway crossing (2-3 lanes maximum) shall have an additional charge of \$400.00. Lines with more than 8 feet of cover shall have an additional charge of \$250.00.
- A long tap in an easement where an asphalt patch is not required will be \$150.00 less than the regular long tap.
- A short tap where asphalt or concrete has to be removed shall have an additional charge of \$150.00
- To locate an existing tap shall be a charge of \$150.00.
- Tap applications for commercial businesses must be accompanied by a non-residential sewer service application.
- The City will construct the tap, long or short, to the edge of the right-of-way or the easement line.
- The City shall not construct water and sewer lines on private property.
- Taps as shown on the approved Engineering plans may be installed with new sewer line construction by contractors.
- All deposits must be paid to the Utility Billing department.
- Any service over 6" has to be estimated.
- Any long service on a major highway has to be estimated.

* (2)

- When the tap will be serving more than one building and/or a commercial property, a six (6) inch tap is required and a manhole shall be installed with an additional charge.
- With City Engineer approval, a sample well may be installed in lieu of manhole for a commercial establishment.
- A single 4" tap may be approved for small commercial structures which have only one restroom and no collection traps (grease, lint, etc...).

SHORT TAP: A tap to serve a structure on the same side of the street where the utility line is located a maximum of ten (10) feet in the pavement.

LONG TAP: A tap to serve a structure on the opposite side of where the utility line is located or where the utility line is more than ten (10) feet in the road bed shall be considered a long tap.